

By: Shafick Peerbux - Head of Community Safety, KCC

To: Kent Community Safety Partnership – 14th July 2022

Classification: For Decision

Subject: KCSP Terms of Reference Update 2022

Summary: This paper details the annual review of the Terms of Reference for the KCSP and its subgroups.

1.0 Background

- 1.1 The Crime and Disorder (Formulation and Implementation of Strategy) Regulations 2007 introduced a number of revisions to the Crime and Disorder Act 1998 including the establishment of a County Strategy Group, known in Kent as the Kent Community Safety Partnership (KCSP). These regulations set out the remit for the group, meeting frequency, governance arrangements and included a detailed list of required members.
- 1.2 Amendments to these regulations came in 2010 and 2011 which removed some of the bureaucracy. As a result, the remaining requirements for the KCSP as set out in the regulations are:
- There shall be a County Strategy Group whose function shall be to prepare a community safety agreement based on the strategic assessments of local strategy groups (CSPs) for the county area.
 - The County Strategy Group shall consist of two or more persons appointed by one or more of the responsible authorities in the county area. The County Strategy Group may also be attended by persons who represent co-operating and participating persons/bodies and other partners that the Group invites.

2.0 KCSP Terms of Reference

- 2.1 The KCSP terms of reference (ToR) were last updated and approved by the Partnership in July 2021. Since that time, there have been no legislative changes that would impact the governance arrangements for the Partnership.
- 2.2 The ToR for the KCSP remain largely unchanged (see Appendix A) aside from the Membership section due to the NHS Kent and Medway (Integrated Care Board) taking on the responsibilities of the Kent and Medway Clinical Commissioning Group (CCG) from 1st July 2022.
- 2.3 The co-operating and participating persons and bodies list within the Membership section has also been extended to those who are involved and have a cooperative interest in the delivery of the Community Safety Agreement outcomes to include, Safer Roads for Kent Partnership, Violence Reduction Unit (VRU), Kent Substance Misuse Alliance and the Kent and Medway Suicide Prevention Steering Group.

- 2.4 There was a mention of Kent County Councils 'Vision for Kent' strategy contributing to the 'Overarching Purpose', which has been removed as it has been superseded by another strategy but also to reflect that the KCSP is a partnership. It would render the ToRs dated too quickly if all partnership strategies that support the purpose of the KCSP were listed within this section.

3.0 KCSP Subgroups Terms of Reference

- 3.1 The KCSP has two subgroups which it is responsible for overseeing. The KCSP Working Group and Domestic Homicide Review (DHR) Steering Group, both have their own ToRs. The annual review of the subgroups ToRs has been aligned with that of the KCSP and as such members of these subgroups have also recently reviewed their respective ToRs.
- 3.2 There have been no legislative changes, or any further guidance received from the Home Office since the December 2016 changes to the statutory DHR guidance that would impact on either of the two subgroups.
- 3.3 The KCSP Working Group members recently reviewed their ToR (see Appendix B) and the majority of changes were in relation to the Membership section consistent with the KCSP ToRs above and also a slight change to the 'Responsibilities' section to include Safeguarding Boards/Partnerships within the 'liaise and coordinate with other statutory bodies'.
- 3.4 The DHR Steering Group members recently reviewed their ToR (see Appendix C) and there was one change within the 'Responsibilities' section to the 'ensure that lessons learned from DHRs are cascaded to agencies across Kent and Medway' to expand to be more specific and now includes 'Domestic and Sexual Abuse Executive Group, MARAC Steering Group, Domestic Abuse Commissioning teams and agencies across Kent and Medway'. The Membership section has not been updated as this is stated in Section 9 of the Domestic Violence Crime and Victims Act (2004) and the associated Home Office Domestic Homicide Review (DHR) statutory guidance issued by the Home Office in 2016. It is understood that the Home Office will be reviewing the DHR guidance in due course and the ToRs will be updated accordingly thereafter.

4.0 Recommendations

- 4.1 The KCSP members are asked to agree the Terms of Reference for the Kent Community Safety Partnership, subject to any changes (i.e. membership) proposed by the Partnership and approve the Terms of Reference for the KCSPs two subgroups (KCSP Working Group and the DHR Steering Groups).
- 4.2 All KCSP member organisations shown in the Terms of Reference should ensure that they are signed up to the latest version of the Kent and Medway Information Sharing Agreement.

4.3 The KCSP members are asked to note that the Terms of Reference for the KCSP and its subgroups will be reviewed annually and included as an agenda item at least once a year.

Attachments:

Appendix A – Kent Community Safety Partnership ToR

Appendix B – Kent Community Safety Partnership Working Group ToR

Appendix C – Domestic Homicide Review Steering Group ToR

For Further Information:

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